SILC Policy Committee Minutes

Meeting convened at 8:30 am on 12/5/13

In attendance: Will Miller, Mark Steele, Joshua Kaufman

Absent: Keith Greenarch, Vicki Smith, Rene Cummins

1. Will opened the meeting by initiating a discussion about adjusting the language in Policy Manual. Recommendation from Will is to remove this sentence “Regular part-time employees are not eligible for benefits except those mandated by federal and state law.” from the paragraph below which can be found in Personnel Policies, Section IV, paragraph A (Employment Status, p. 29):

"Regular Part-Time: Persons who are employed “at will” and scheduled to work less than 32 hours per week for an indefinite period of time.  Regular part-time employees are not eligible for benefits except those mandated by federal and state law."

Recommend vote within the committee electronically (Me Keith and Rene). Joshua will forward this to Keith and Rene for vote.

1. SPIL Goals

Let the committee chairs and co-shairs take a look at the old language and proposed new language and request feedback or input.

Will will send out the email on this.

1. *As the committee moves forward the SILC office and Policy Committee will continue to review the Policies and Procedures to see if there is anything that needs tightening up or adjusting. Some of the language is not quite spot on and is likely from “boiler plate” provided previously.*
2. Joshua initiated a discussion of possible topics for the Thursday trainings that proceed the quarterly SILC meetings. There is some budget set aside for this purpose during this cycle.
   1. Membership will be handling the January training while those responsibilities are being transferred to the Policy Committee.
   2. There has been discussion of changing the name of the trainings to more closely reflect the intent and desire for more wide spread participation on Thursday’s. This warrants further discussion possibly during the January SILC meeting.
   3. Joshua will touch base with Policy Committee members as well as the center directors absent today to discuss additional possible suggestions for topics.
   4. Possible topics discussed: disability rights history and/or laws, IL history/movement, data gathering and/or needs assessment in preparation of the SPIL writing in 2 yrs., the reimbursement process (Pam has indicated a willingness to provide this), overview to the goals and responsibilities of the SILC, the Rehabilitation Act, and SPIL (possible presenters Will Miller, Ann McDaniel from WV SILC office, or someone from ILRU)

Meeting adjourned at 9:20 am.