Policy Committee Meeting

NC SILC 4/3/2014

Present: Will Miller, Keith Greenarch, Mark Steele, Rene Cummins and Joshua Kaufman

Absent: Vicky Smith

Guest: Gloria Bellamy

Meeting convened at 9:06 am

* Gloria started with presenting her vision of what the end goal or product for the web resources would look like.
	+ It should include a title or header that would be short yet provide a clear expectation of what people visiting the page should expect to find when they get there.
	+ Groups should consider accessibility and ease of use in their plan
	+ It should provide specific information and links to resources of use
	+ Possibly include printable resources for visitors to use
	+ Should not contain excessive amounts of text or multiple pages of paragraphed text
* Gloria asked the Policy Committee provide a reminder or introduction to those on the web work groups at the opening of the training (prior to the 704 sessions).
	+ Joshua is happy to do so but asked for Gloria to forward the group names and if possible the member names for each group so that information could be included in the introduction at the beginning of the training.
	+ Gloria will forward that information before the end of the day 4/4/14
* Joshua asked if there was an update from Will about the Needs Assessment alternate training that had been discussed for the April or July SILC meeting
	+ Will had not followed up but wanted to check with the committee about this. The committee indicated we thought it would be a good idea for SILC members in preparation for the next SPIL writing.
	+ Will checked the name of someone he thought would be a good resource for this training and it was someone that Mark knew.
	+ Mark will make initial contact and then likely put them in contact with Will to talk further.

Meeting adjourned at 9:32 am