Membership Meeting minutes

February 19th, 2013 - teleconference

**Members attending**: Sierra Royster, Teresa Staley, Jennifer Overfield, Zack Commander

**Members absent**: Dorothy Frye, Sandy Ogburn

* Meeting was called to order at 11:0am by Sierra
* Applicant Mitzy Kincaid was discussed.
  + A phone interview was done by Teresa with applicant Mitzy Kincaid.
  + Committee endorsement was discussed. All members will be email endorsement forms to be completed and returned by March 15.
  + The committee will then present an endorsement of Mitzy Kincaid to the SILC chair.
  + This will be presented to the full council at the April meeting with her application being submitted to the Governor’s office after council approval to fill the one open position.
  + Sierra will contact Mitzy to inform her of the progress.
* Applicant Sandra Hicks was discussed.
  + Teresa had some notes from a prior interview with Sandra, which she will share with Sierra. Sandra did attend the April 2012 Council meeting.
  + Dorothy will be contacted to obtain any documents on file.
  + The committee will table the application until review has been done.
* Ex-Officio training
  + There was good feedback following Vicki Smith’s presentation in January.
  + Sierra will contact both, Holly Riddle, NCCDD and John Marens, CAP to arrange timing and presentations for the April meeting.
  + 1 hour presentation times was suggested
  + Timing of trainings will be discussed with the Executive Committee. This will be shared with the membership committee at the next meeting.
* Survey distribution was discussed.
  + The survey would be sent by Debbie with very little response by those outside of the membership committee and trainers.
* The meeting was adjourned at 11:33pm

Next meetings will be March 19, 2013 at 11:00pm.

Phone: 218-862-6114

Password: 2322321#