# Executive Committee Meeting Minutes

September 29, 2014

In attendance: Keith Greenarch, Gloria Bellamy, Kay Miley, Joshua Kaufman, Will Miller (SILC office)

Called to order by Keith at 10:04 AM

## Close of FY 2014

Review of latest budget forecast. Hope to spend down remaining SILC budget by close of business on Sept. 30. No vote required to execute spend.

## 2017 – 2019 State Plan

The Ex. Com. Agreed that there must be a commitment from the SPIL-writing committee from start to finish to hold monthly meetings and communicate on a regular basis with the Executive Committee. The SPIL-writing should update the Ex. Com. With a plan of action and timeline at each Ex. Com. Teleconference. Public input sessions need to be scheduled and carried out.

## Attendance at Committee Meetings

Chairs should request RSVPs with committee meeting reminders. Members should let Chairs know if they will not attend. Attendance should be noted in the minutes. SILC members should be reminded that committee meeting times are posted on the website.

## SILC Office Lease

Current lease expires on January 31, 2015. NCSILC and Alliance CIL may seek new leases independently. The SILC Office is looking into potential space on the Governor Morehead School campus. If that space is not viable, the SILC Office requests approval to enter into exclusive agency agreement with Brad Rice of Dovetail Real Estate, LLC.

Motion to approve execution of agreement by Gloria; seconded by Kay; authorization granted unanimously.

SILC Meeting Agenda

The SILC has received feedback from CIL Directors that they would like to receive a higher priority at meetings by being moved to the top of the agenda. The Committee agreed to grant this request going forward.

**Youth Engagement**

The committee discussed forming an advisory council to NCSILC in order to engage youth.

Meeting dismissed at 11:05

Next teleconference: TBA

Minutes by Will Miller