

SFIL Goal 4: Support the Operations of the NCSILC Nonprofit Office
November 19, 2014 Teleconference

In attendance: Oshana Watkins (Chair), Jennifer Overfield, Deidre Dockery, Kathleen Boaté (SILC office)

Meeting convened by Oshana at 2:00PM

Goal Description: Part B funds are used to ensure that the NC SILC nonprofit office operates efficiently and effectively, in compliance with the Federal Rehabilitation Act, and in accordance with written policies under the Department of Health and Human Services.

Objective 4.1: Maintain an autonomous and independent NC SILC nonprofit office.

Activity: Part B funds are provided for general operations of the NCSILC non-profit office and the NCSILC related activities.

Reviewed October P&E Report.

SILC office can expect to receive \$2,000 donation from Duke Energy secured by Ping Miller.

<u>PAYMENT</u>	<u>DATE REQUESTED</u>	<u>DATE RECEIVED</u>	<u>AMOUNT</u>	<u>NOTES</u>
Advance of funds	09-10-14	10-14-14	\$37,747.00	
October	11-10-14		\$23,741.17	
November				
December				
January				

February				
March				
April				
May				
June				
July				
August				
September				

Activity: A sub-committee from the SILC identifies and reports annually on best practices from other states by reviewing other SPILs, contacting other SILCs, attending the SILC Congress, and reviewing other publicly-available information.

Applications are in for Board Members to attend the SILC Congress. NCSILC budgeted for 2 Board Members and 2 Staff Members to attend. Board Members attended the GREAT Conference and also toured Disability Advocates & Resource Center CIL in Greenville, NC.

Activity: The sub-committee from the SILC contacts other SILC organizations or visits other SILC organizations in the region.

Activity: The flow of Title VII, Part B funds (from RSA to the eventual Title VII, Part B contract recipients), shall be transparent, and an accounting of such funds shall be made available by the DSU to NCSILC on a monthly basis.

Updated Part B spending reports for the SILC and CILs has not been received.

<u>MONTH</u>	<u>DATE REQUESTED</u>	<u>DATE RECEIVED</u>	<u>NOTES</u>
October			
November			
December			
January			
February			
March			
April			
May			
June			
July			
August			
September			

Objective 4.2: The NC SILC nonprofit office coordinates SPIL-related activities.

Activity: The NC SILC holds quarterly meetings.

<u>DATE</u>	MEETING HELD?	NOTES
Oct 2014	Yes	

Activity: The NC SILC disseminates information.

- Need to update NCSILC Facebook Page
- This info is provided in quarterly E.D. report.

October 2014 report:

The SILC office received twenty information and referral requests via phone and email from July 8 to September 30. Seven requests were from individuals with disabilities (IWDs), ten from family members or friends of IWDs, and three from service providers.

There were 15,721 hits to www.ncsilc.org during FY 2014 (from October 1, 2013 to September 30, 2014). More specific data is available from the SILC office upon request.

SILC staff and members attended various conferences and meetings in FY 2015, including:

- Quarterly SRC meetings
- Quarterly Commission for the Blind meetings
- CRC meetings

- Discovering Our Treasures conference
- Disability Rights NC conference
- Triangle Radio Reading Service (TRRS) board meetings
- Arts Access board meetings
- DSB-IL staff training meeting
- 2014 Youth Leadership Forum
- 2014 IL Summit
- Disability Rights NC open house event
- DVRS Service Animal Workgroup meetings
- NC Dept. of Public Safety Emergency Preparedness grant meetings
- Joy A. Shabazz Center for Disability Rights 17th Annual Meet and Greet
- NC Medicaid Reform Stakeholder Engagement Group meetings

The SILC Office sends periodic “News from the SILC” emails with IL-related information to SILC members, ex officios, DSUs, and CIL Directors

Activity: When sufficient funds remain in a fiscal year, the NC SILC implements an annual IL summit to garner input and monitor implementation of the SPIL.

<u>FY</u>	<u>IL SUMMIT HELD?</u>	<u>IF NO, EXPLAIN DECISION</u>
2014	Yes	

2015		
2016		

Activity: The NC SILC maintains representation from youth with disabilities.

- “youth” clarified as under 30 at Jan 2014 SILC meeting (WM, 2/19/2014)

<u>FY</u>	<u># OF MEMBERS UNDER 30 Y/O</u>	OTHER MEANS OF REPRESENTATION?
2014	2	
2015	3	
2016		

Activity: The NC SILC implements recruitment and membership procedures.

Request the status of new recruiting and membership procedures on an annual basis. Summarize the descriptions below.

Fy 2014:

Steps to appointment on the SILC are as follows:

1. Applicant Completes and returns a SILC office application and criminal search authorization form. The application includes a current resumé and three personal references.
2. Applicant is contacted for a teleconference interview if his/her application is selected by the SILC membership committee. A member of the committee contacts the applicant's references before or after the interview.
3. Teleconference interview with the membership committee is held.
4. The membership committee votes on endorsement of the applicant for membership to the full SILC council.
5. The full SILC council votes on whether to endorse the applicant for membership to the NC Office of Boards and Commissions.
6. The applicant completes a state SILC application and returns it to the SILC office. The applicant may also send the application directly to the NC Office of Boards and Commissions.
7. The Governor's office notifies the applicant and provides a welcome packet if he or she has been appointed to the SILC.

The SILC office has developed form letters to guide the applicant through this process, and a letter of endorsement to send to the Office of Boards and Commissions with the state application if the full council votes to endorse the applicant.

FY 2015:

Governor's office has suggested NCSILC reach out to recruit Veterans.

FY 2016:

Activity: For NC SILC succession planning, the membership committee identifies and recommends, on a continuous basis, at least three potential SILC nominees who meet the qualifications mandated in the Rehabilitation Act.

Information needs to be updated.

<u>DATE RECOMMENDED</u>	NOMINEE'S INITIALS

Activity: The NCSILC provides orientation and training to new members, to include assignment of a mentor and training sessions in conjunction with NCSILC quarterly meetings.

Information needs to be updated.

<u>MEMBER'S NAME</u>	MENTOR'S NAME	ORIENTATION TRAINING RECEIVED?
Mitzi Kincaid	Sandy Ogburn	Yes
Sandra Hicks	Kay Miley	Yes
Deja Barber	N/A (appointed 8/18/14)	N/A (appointed 8/18/14)
Ricky Alewine	N/A (appointed 8/18/14)	N/A (appointed 8/18/14)

Meeting ended at 2:25 PM

Respectfully submitted by Kathleen Boaté.