

Finance Committee Meeting teleconference

May 22, 2017

Members present: Kimlyn Lambert, (chair) Oshana Watkins, Helen Pase, Rene Cummins, and Keith Greenarch.

Staff present: Debbie Hippler and Freida Moore

The meeting was called to order by Kimlyn at 2:00 pm

Review of the fiscal reports for the month of April 2017 was discussed. Freida reported to the Committee that the new telephones and new laptops were received and paid for during the month of April. The NCSILC received a refund from the telephone company for the overcharges on the account. The Budget vs. Actual report now reflects the revised budget which was approved at the last Finance Committee Teleconference. Kimlyn asked about the ending balance on the Reconciliation Summary. Freida pointed out that this figure represents the bank balance at that particular time. Kimlyn pointed out that the reimbursement request for April was low compared to the March reimbursement request. Freida reported that during March the NCSILC paid expenses for the IL Summit which caused the increased amount. Helen had questions about 2 checks on the reconciliation report – one to Mark Lineberger and one to Lineberry Marketing. Freida explained that Mark Lineberger is an interpreter and Lineberry Marketing is the company that produced the new website. This was 2 payments to 2 separate individuals, not the same person or company.

Helen asked why Freida is no longer sending individual receipts to the Finance Committee. Freida reported that it was brought to her attention that some of the receipts were sent to people who are not on the Finance Committee and they were copied, distributed, and misrepresented at the last Board Meeting. Freida pointed out to the Finance Committee that printed copies of all receipts and financial reports are available for inspection at the NCSILC Office during business hours. Helen asked if Freida was referring to a payment to Gerald Green that was not authorized and Oshana pointed out to the Committee that this payment was authorized and it was recorded in the minutes of both the Finance Committee and the Executive Committee and these minutes are available to the public on the NCSILC Website.

Oshana commented that the new NCSILC Website looks very good.

Final comments and/or questions were called for by Kimlyn. The next NCSILC Finance Committee Teleconference will take place on Monday, June 19, 2017 at 2 pm.

With no further discussion the meeting was adjourned at 2:25 pm.

Respectfully submitted Freida Moore