NC Statewide Independent Living Council
Quarterly Meeting Minutes
December 15, 2017
Country Inn & Suites, Burlington, NC

Welcome/Mission /Minutes
The meeting was called to order at by Chair Mark Steele at 9:12 am.

SILC Mission and the SILC Accessibility Reminders were read by Mark Steele.

Introductions: Introductions were made by all.
Absent members: Judy Stout, Sheila Winborne, Wendy Boyd, and Douglas Johnson

Public Comments
Renee Cummins reported on a presentation given at the APRIL conference in Spokane, WA, together with Becky Williams. NCSILC sponsored five youth and one personal care attendant to attend the conference. Renee read aloud remarks that the youth who attended asked be shared with SILC.

[3 min.] Patricia Sikes requested large-print paper versions of the agenda and encouraged the council to get in touch with her for guidelines for providing acceptable materials.

Approval of Agenda
Action: Pat moved to accept the agenda. Motion carried unanimously.

Approval of Minutes of the August 2017 meeting
Action: (Ricky Scott/Melea Williams) unanimous approval.

Chair Report/SILC Report Mark Steele, Chair

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SILC Bylaws Update. At the business meeting on December 14, 2017, the Council unanimously approved revisions to the NCSILC bylaws as proposed by the Ad-Hoc Bylaws Committee, with minor corrections. It was subsequently discovered that there was a minor omission that needs to be corrected. The Bylaws Committee will resubmit the proposed corrections, located in sections 6.1 and 6.6 of the bylaws, thirty days before the next SILC meeting for consideration and a final vote.

YLF 2018 Update and Part B Funds Amendment Update. No applicants applied for the $40,000 in funds to organize YLF. Questions and discussion followed. The SILC approved (Josh Denton / Melea Williams) the dispersal of the $40,000 in YLF 2018 funds evenly among the CILs. The SILC unanimously approved (Melea Williams / Ricky Scott) that each CIL that has not spent all of its remaining Part B funds from the previous fiscal year may carry over those funds into the subsequent fiscal year.

Update on codification policy analyst contract with Julia Adams-Scheurich. The Chair provided an update on an existing contract with policy analyst Julia Adams-Scheurich to assist with codification of the SILC. It was proposed to postpone the codification project until the new SILC is better prepared to initiate discussions with legislators and organizations across the state. New Advocacy Committee will undertake efforts toward codification. Vicki Smith, who sits on the TBI Council with Chris Egan, urged the SILC to proceed with deliberation towards codification; once codified, any changed to SILC bylaws would require legislative approval.

Standing Committee Updates

Executive Committee Report Mark Steele, Chair

The committee held six major meetings in the last quarter, in addition to regular email and phone communication. The committee also made multiple site visits to the SILC office in Raleigh to manage the office staff transition. The following updates were offered:

- Arts Access has assisted with our office maintenance during past quarter.

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- Executive Committee has begun using Google Documents to share relevant information among committees and council members.
- Adonis Brown, former Vice Chair represented SILC at GREAT conference. The previous SILC administration had purchased some iPads for collecting SPIL data. Adonis brought iPads to the GREAT conference for collecting survey responses.
- Executive Committee is moving forward with interviewing and hiring an Executive Director; and allowing ED to make hiring decisions regarding bookkeeping or accounting staff.
- The committee researched options for contracting an accounting firm and obtained quotes from three firms.
- The SILC office lease expires at the end of January. The landlord reports indecision regarding what to do with office building and has discontinued renewing long-term contracts. The landlord agreed to allow month-to-month lease and provide a minimum of three months notice.
- Patricia Harper and Helen Tack of VR visited the SILC office on December 8, 2017.

Break 10:20-10:30 am

Election of Officers
Melea Williams was nominated by Marion Quirici and approved for the position of Vice Chair for a term from December 15, 2017 to August 2018.

One more position, for a second Member-at-Large, on the Executive Committee remains open.

Standing Committee Reports
Finance Committee/Goal 5 Mark Steele, Chair
Until SILC can hire an ED, the Executive Committee has been managing the SILC finances. SILC does its banking, online bill-pay, and checking through Wells Fargo. Questions and discussion followed regarding SILC's preparedness for future audit. The ongoing VR inspection will include analysis of SILC's finances. Several members expressed support in favor

of audit preparation with a CPA. Ashley Elrod suggested tabling this conversation until the following quarterly meeting, when the SILC will consider bylaws corrections to appoint a standing Audit/Finance committee. The new committee's first tasks, once seated, should include audit preparation.

Governance Committee, Advocacy Committee, and Action Committee
At the business meeting on December 14, 2017, the SILC approved three new standing committees (replacing the former Membership and Policy Committees), seated members for each committee, and held breakout sessions to initiate new committee work. No formal reports were given due to the recent seating of all three committees.

State Plan Goal Committee Updates Mark Steele, Chair
Mark Steele provided an update on SPIL Goals 1-6 that was effective through end of fiscal year, 9/30/17. See full report at http://ncsilc.org/quarterly-meeting-document/

Lunch Break: 11:45 am – 12:45 pm

Ex Officio Reports
North Carolina Council on Developmental Disabilities, given by Chris Egan (Executive Director)
https://nccdd.org/news-media/highlights-hot-topics/535-august-2017-highlights-and-hot-topics.html?highlight=WyJuZXdzbGV0dGVyIl0=

Division of Services for the Deaf and Hard of Hearing, prepared by Jan Withers, Director, and delivered by Vicki Smith (DRNC, Executive Director)

NC Division of Services for the Blind (DSB) Goal 6 Report
FFY 2016-2017 to date

Objective 6.2: DSB & DVR will provide Assistive Technology supports that will enable People with Disabilities to increase independence in their home and community

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Activities:

• At a minimum, DSB will provide two (2) technology group trainings to consumers per year.

DSB Independent Living Rehabilitation (ILR) and Independent Living Older Blind (ILOB) program staff provided 18 technology group training sessions during Mini Center trainings which cover a wide range of topics. Our Mini Centers instructors teach on the use of technology for communications, talking clocks, talking watches, talking scales, labeling wands, dialing keypads on mobile phones, the iPad, currency readers, recorders, and books. DSB Assistive Technology (AT) staff also work one on one with training consumers on all AT needs. Additionally, three Mini Centers which provided extended training specifically on the use of iOS technology were provided.

• At a minimum, DSB & DVR will provide assistive technology training to a minimum of 100 participants in the community.

DSB ILR and ILOB programs staff provided AT group training sessions on various AT devices during this reporting period. A total of 334 DSB ILR and ILOB consumers received assistive technology services either in the home and/or in group trainings.

Objective 6.3: DSB & DVR will enable Veterans with disabilities to receive seamless supports and services that allow them to live independently.

Activities:

• At a minimum, DSB & DVR will take part in five (5) events per year to increase communication and collaboration with the Veterans Administration and other programs serving veterans.

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DSB staff took part in 114 outreach events to increase communication and collaborative efforts with Veterans.

Nine of these events collaborated with the VA or other programs serving veterans.

Disability Rights NC Ex. Officio report, given by Vicki Smith, Executive Director

Client Assistance Program, given by John Marens, Executive Director

Old Business: none reported

New Business: none reported

Public Comments:
Dave Wickstrom, Raleigh Center: Recent renovations of ADA office space. Encourages visitors to see changes. Trauma-informed colors and design. ADA has worked with 376 individuals who have completed their IL plan. … With Vicki Smith and others, has been working on complete review of Mental Health Block Grant. After repeal of net neutrality, see ADA website for information on the impact of this decision on the disability community.

Gloria Garton, Wilmington, NC Center: Encourages new SILC members to consider that we are all advocates for change within our communities. Coffee shop, Bitty and Beau's in Wilmington, featured in CNN story, received hero award - Disability Resource Center filed complaint against the cafe's employment practices. The shop had hired individuals with disabilities without pay for six weeks to determine whether the employees "were a good fit" for continued employment.

Announcements:
Pam Lloyd-Ogoke: Advertising for 2.5 positions in Asheville, Raleigh, and Wilmington. New position: Program Manager. Will send postings to SILC members. Claudia Horn is resigning.

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Josh Denton: Countable app and Open State app show what items are up for a vote before NC house & senate and US house & senate.

Mark Steele: Call for new Ms. Wheelchair NC, an advocacy pageant, which takes place in Asheville this year. Anyone interested can get in touch with Deja Barber (the current Ms. Wheelchair NC)

Mark Steele: Next meetings will take place Feb. 1-2, 2018; May 3-4, 2018; August 9-10, 2018; November 1-2, 2018.

Meeting Adjourned at 2:30 pm

Attendees: P = Present / T= attending by Teleconference / A = Absent

Members		**Ex. Officio**		**Guests**	
Mark Steele	P	Pamela Lloyd-Ogoke VRIL	P	Fred Johnson	P
Barry Washington	P	Chris Egan DD Council	P	Renee Cummins	P
Melea Williams	P	Patricia Sikes – DSB	P	Gloria Garton	P
Sandra Hicks	P	John Marens CAP	P	Sandra Grier	P
Josh Denton	P	Vicki Smith – DDNC	P	Crystal Jackson Cheek	P
Pat McGinnis	P	Jan Withers – DDHH	A	Pam Perry	P
Donna Tooill	P			Sarah Benton	P
Ricky Scott	P	**Center Directors/Reps**			
Ashley Elrod	P	Dave Wickstrom	P		
Judy Stout	A	Barbara Davis	A		
Deja Barber	P	Helen Pase	A		
Douglas Johnson	A	Aaron Shabazz	A		
Carolina Bradstock	P	Julia Sain	P		
Sheila Winborne	A				
Wendy Boyd	A	**Staff/Support**			
Marion Quirici	P	Mark Lineberger ASL	P		
		ASL interpreter	P		
		Tim (Sound)	P		

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Next Meeting: February 2, 2018 at the Country Inn and Suites in Burlington, NC.

Respectfully submitted by Ashley Elrod, SILC Secretary.

A recording of the meeting is available at the SILC office upon request.

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